



August 2018

General Rules Governing the Use of School Issued Lockers

1. Lockers and school provided locks are the property of The Anderson School and therefore the Principal and the school administrators have the authority to govern their proper use.
2. Contraband, such as illegal drugs, weapons, tobacco or alcoholic beverages, is not permitted in the school building and may not be stored in the lockers.
3. Lockers and locks are assigned to the individual students and are **not** to be shared.
4. Student name tag labels will be provided on the first day of school, and need to be affixed on the inside of the locker door.
5. **Students must secure their lockers** with a school-provided lock whose combination is registered with the homeroom teacher and administration. Any student that does not secure their locker with the school-provided lock will lose locker privileges.
6. Safeguarding lockers and their contents is the responsibility of each student.
7. The use of adhesives to attach paper or other items to the locker is prohibited. Students may not permanently alter the locker in any way including painting, bending, or the adhesion of a permanent item on the inside or outside of the locker. Students may use magnets and folding locker shelves in the locker interior. Students may not install dry erase memo boards and may not use dry erase markers in or on their lockers.
8. Students may not write, draw or color on the exterior of the locker. If scotch tape is placed on the outside of a locker to decorate the locker for a birthday, it must be removed at the end of the same school day.
9. Students may not keep overdue books or misappropriated school materials in the assigned locker.
10. Students may not deface, damage, or otherwise misuse the locker. The student's family will be expected to pay for damages incurred to an assigned locker.
11. Students may not keep valuables in the locker (including money, jewelry, electronic equipment, etc.) The school is not responsible for any lost or stolen items.
12. Students may not keep or use chargers for electronic devices in their lockers.



ANDERSON LOCKER CONTRACT

GRADES 5-8

UPDATED: AUGUST 2018

- 13. Cell phones must be powered down and stored in lockers except during off-campus lunch periods.
- 14. Students may NOT switch lockers with a classmate without the prior approval of an administrator or his/her designee.
- 15. It is the responsibility of the assigned student to keep the locker clean and orderly, and to pick up papers or any items that are taken out or that fall out of the locker each day.
- 16. Students will rent school-provided locks. The first lock is rented for free. If the lock is misplaced or damaged during the rental period, a replacement fee of \$10.00 will be charged to the student for a replacement rental lock.

I have read, understand, and will abide by the rules governing the use of the locker assigned to me for the school year 2018-2019.

I also understand that I may not have the same locker assigned to me next year and agree to remove all my property at the end of this school year on the date designated by the administration.

In addition, I understand that if my lock is damaged or lost, I will pay a replacement rental fee of \$10.00.

Student Name: _____ Class: _____

Student Signature: _____ Date: ____/____/____

Parent Signature: _____ Date: ____/____/____

PLEASE DO NOT WRITE BELOW THIS LINE.

Homeroom Teacher: _____

Assigned Locker Number: _____

Combination: _____